

## WILL HUSA

179 Appleby Drive  
Glendale Heights, Illinois 60139  
<http://www.4techwriter.com>

Voice: 708.927.3569  
Fax: 630.668.9283  
Email: [will.husa@4techwriter.com](mailto:will.husa@4techwriter.com)

### SUMMARY

- Experienced in increasing profits through clear communication. Delivered business solutions by developing Procedure Manuals, Training Manuals, Web Design, and HTML Help.

### BENEFIT

- My benefit to a client is that I take technical source material and translate it into a form that can be easier to understand. As a result, my documentation helps to reduce calls to the Help Desk.

### SOFTWARE SKILLS SUMMARY

SOFTWARE	CLIENT	APPLICATION
Microsoft Word	Easy Pay Solutions	Design and content for the Easy Pay 4.0 User Manual
	TruServ Corporation	Design and content for the Unity POS classroom manual
	Intersoft Corporation	Design and content for the CIM User Manuals
	True Value Company	Design and content for the TruStart2 Procedure Manuals
	GTE	Storyboard for Culinet Enterprise training video
	RCB Worldwide	Design and content for the HR Policy Employee Handbook
HTML	TruServ Corporation	Hand coded the original Training and Education website
RoboHelp	Parus Interactive	Designed a new CommuniKate 2.0 Online Help system
	True Value Company	Designed the TruStart2 HTML Help system
Adobe Acrobat PDF	True Value Company	Converted procedure manuals to PDF with bookmarks
	Intersoft Corporation	Converted documentation to PDF with bookmarks
Macromedia Dreamweaver	Video Weddings	Design and content for the website: <a href="http://www.vidwed.com">www.vidwed.com</a>
	St. Joseph Ministry	Design and content for the website: <a href="http://www.stjosephministry.org">www.stjosephministry.org</a>
	True Value Company	Design and content for the TruStart2 Documentation CD
	Will Husa	Design and content for website: <a href="http://www.4techwriter.com">www.4techwriter.com</a>
Adobe PageMaker	RCB	Published the first RCB HR Policy Employee Handbook
	True Value Company	Design and Content for the TruStart2 newsletter
Microsoft Publisher	True Value Company	Design and Content of the TruStart2 Technical Bulletin
Microsoft Visio	TruServ Corporation	Reviewed convention floor diagramming for company markets
	TAP Pharmaceuticals	Created process flow charts
Microsoft Excel	Parus Interactive	Project and version tracking of the documentation progress
	True Value Company	Project and version tracking of the documentation progress
Information Mapping	New Horizons	Maintained inventory and wrote reports
Macromedia Flash	Video Weddings	Created a teaser Flash animation for <a href="http://www.vidwed.com">www.vidwed.com</a>
Adobe Framemaker	4Techwriter	Learned Framemaker templates
Microsoft Project	TruServ Corporation	Time management of Unity system training team